



iAddress Updater

September, 2009

Volume 2, Issue 7

Welcome Back!

We hope you enjoyed the summer and had a chance to relax and unwind with your families. There are a number of changes coming this fall and winter with Canada Post. Many will come into effect in January 2010. To keep this newsletter from being too lengthy, we will provide a quick overview of the major changes, and subsequent newsletters will provide more details. Should you require additional information in the meantime, please feel free to contact Kristi Kanitz (Kristi@flagshipsoftware.com) or Carolyn Trebell (carolyn@flagshipsoftware.com) by e-mail or telephone.



Mailing Plan Update

As you are all aware, uploading the Mailing Plan became mandatory in July for Addressed Admail and Publications Mail LCP mailings. So far it seems everything worked fairly smoothly through the slower summer months. Canada Post has been very responsive to any issues and seems committed to ensuring the system works. Here are a few notes on the new system.

Canada Post has deferred surcharges on mailings that do not use the Mailing Plan. You will receive a warning from Canada Post that it is mandatory to use the new system, but your mailing will not be upcharged. However, this grace period ends in January, 2010. If you are not yet using the new system, please contact Technical Support for assistance.

There still is no automated process to report any shortages in the mailing. If you will be depositing less than the quantity indicated on your Statement of Mailing (e.g. shortages in material or spoilage), you must indicate this manually on the SOM before depositing with Canada Post. You will need to indicate the reason for the shortage. Canada Post will review the mailing and issue a credit for up to 200 pieces. If there is a shortage greater than 200 pieces, please contact your CPC rep or the Customer Serve Network before you induct your mail.

Canada Post is currently revamping their Online system. The "new and improved" version will contain the same functionality as the Desktop version along with some additional features. The new system will be called "Business Desktop 2.0". It is scheduled to be released sometime in the Fall. We'll update you further as more details become available.

First Class Mail Rates Increasing

Canada Post has asked the Federal Government for approval of First Class postage rates starting in January, 2010. It is hoped that a five year rate plan will provide a stable and predictable price increase for consumers. The proposed rates are as follows:

Year	0-30g Rate
2010	\$0.57
2011	\$0.59
2012	\$0.61
2013	\$0.63
2014	\$0.65

iAddress™ and Windows 98 & 2000

As technology moves forward, Flagship Software is committed to providing the most up-to-date, fully featured software on the mailing market. However, new features are not always compatible with older operating systems. With this in mind, we will be discontinuing support for Windows 98 and Windows 2000 as of January, 2010. Going forward, we will be supporting Windows XP and newer operating systems. If this change will impact your company, please contact Kristi Kanitz or Carolyn Trebell.



Changes to Statement of Accuracy

The Statement of Accuracy (Validation Report) will be changing in January, 2010. There will now be a new category of “questionable” addresses. These are two specific types of addresses, which can be validated using current SERP rules, but have been identified as potentially missing important delivery information. When the Point of Call data is available and required, it will be important to flag these addresses for further investigation by your company, or your client, as in the future they likely will be marked as uncorrectable. More information will follow in October, but this is a quick summary of the addresses being affected:

1. Apartment Buildings:

This will affect addresses identified as residential apartments. In most cases you would see “Building” in the “Other Information” field in the iAddress™ Lookup. If the apartment does not list suite or unit numbers and your address does not contain suite or unit information, the address will be marked as “questionable” and shown as such on the Statement of Accuracy. These flagged addresses may not be deliverable without the suite information.

2. Rural Addresses:

Addresses with a 0 (zero) in the second position of the postal code that are missing certain address information will be flagged as “questionable”. At the moment, there will be no negative impact on your Statement of Accuracy.

Mailbags Being Discontinued

Unaddressed Admail:

- As of December 31, 2009, the supply of Canada Post bag will be discontinued.
- As of January 11, 2010, Canada Post will no longer accept **Unaddressed Admail** in bags.



More Unaddressed Admail Changes

On June 22, 2009 the following changes came into effect for the *Unaddressed Admail*™ service:

- Extending the use of Canada Post’s hard-sided containers
- New container label requirements
- New container fill requirements
- New monotainer fill requirements
- Allow nesting hard-sided containers without lids in monotainers
- Changes related to Canada Post’s reusable plastic pallets:
 - allow Canada Post reusable plastic pallets for use as a shipping unit when transporting containerized *Unaddressed Admail*
 - remove the requirement to sign a Memorandum of Understanding to access Canada Post’s reusable plastic pallets
 - eliminate the \$2 reusable plastic pallet usage fee (**source:** Canada Post website)

For more details on these changes, please refer to the Canada Post url:

http://www.canadapost.ca/cpo/mr/assets/pdf/business/uachangesjun2009_en.pdf

There will also be Unaddressed Admail price changes, effective January 11, 2010. Please refer to the Canada Post url for the new rates:

http://www.canadapost.ca/tools/pg/supportdocuments/ua_pricesheet-2010_e.pdf

Upcoming Training Course

Our next available training will be Wednesday, October 7, 2009 at our Richmond Hill, ON training facility. Please e-mail Carolyn at the address below if you would like a registration form:

Carolyn@flagshipsoftware.com

Please enjoy this photo of Kristi Kanitz with Jack Potter, Postmaster General of the United States, at the National Postal Forum in May, 2009.



100 Fern Valley Crescent, Richmond Hill, Ontario, L4E 2J4

Tel: (416) 410-6357 Toll Free: 1-866-672-0007 Fax: (905) 773-7791

www.flagshipsoftware.com