

iAddress™ Newsletter

January 2018 Volume 11, Issue 1

Welcome Back!

Happy 2018! We wish you a year full of success and good fortune! We hope everyone stayed warm over the break and had a rejuvenating holiday season. If there are any questions or concerns regarding iAddress™ please do not hesitate to contact us. We are here to support you and your team.

Please enjoy our first newsletter of 2018. We are always looking to improve our communications with our valuable clients. If you have suggestions for topics, please let us know at newsletter@flagshipsoftware.com and we are happy to add them to an upcoming newsletter!

Marketing Campaign Utility

Do you want to enhance the performance of your marketing campaigns? Then look no further! Flagship Software offers the QR Code utility; a quick and easy way to enhance and track the performance of your campaigns!

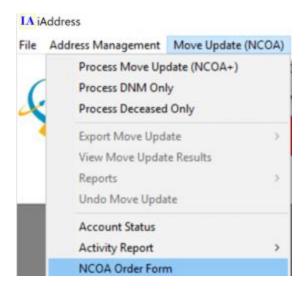
How does it work? The QR Code utility will create a QR Code so you can print it on your advertising piece. When the QR code is scanned, this utility will gather data to enable trackability and the response of the open rate of your marketing campaign. Stay tuned for more info coming in our February newsletter! If you want to hear more about it now, please contact Sales at sales@flagshipsoftware.com.

Ordering Canadian NCOA transactions

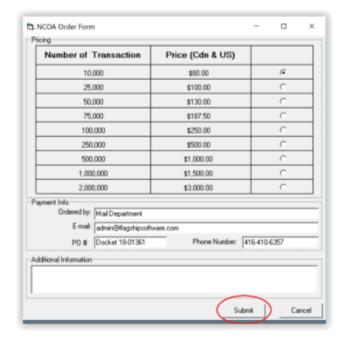
Did you know that you can order National Change of Address transactions directly through iAddress™? They will be added to your account immediately and you will be invoiced for the amount. The cost of the blocks is listed so you can select the number you would like to add to your account. Transactions are valid for 2 years from the date of purchase.

To order NCOA transactions:

1. Select the Move Update menu and then NCOA Order Form



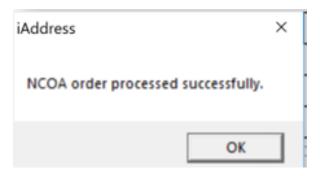
2. Select the number of transactions you would like to add to your account, enter Payment Information and Additional Information if required then click Submit.



3. Confirm your order:



4. Once iAddress™ confirms processing, the transactions will be available in your account.



A note about SP and EU TOU IDs

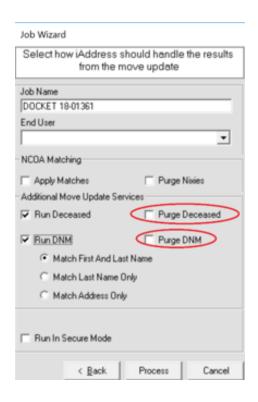
SP and EU TOU IDs must be renewed with Canada Post on an annual basis to remain active. Canada Post will send e-mail reminders to the primary and secondary contacts on the Terms of Use starting 60 days in advance of the renewal date. If the Terms of Use are not renewed by the expiry date, they will become inactive and processing will not be allowed by the software.

The SP and EU numbers <u>do not change</u> annually. You will retain the same number for your organization. This means you do not need to change the number in iAddress™ once it has been entered. The software is required to check for valid SP and EU numbers before processing is permitted. If the number has expired, an error message will be shown.

Value-Adds to Canadian NCOA Processing

When you are processing your Canadian records through NCOA in iAddress™, you have the option to add Enhanced Deceased Suppression (Deceased) and Do-Not-Mail (DMN). If these options are selected at the same time as NCOA processing, there is <u>no additional charge</u>. If you require Deceased or DMN processing separately, please contact <u>sales@flagshipsoftware.com</u> for pricing on the add-on modules.

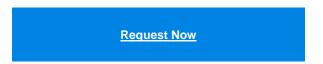
Deceased and DMN changes will not be applied automatically to your database unless you select the Purge option. We will provide you with more information on Deceased and DNM in an upcoming newsletter. In the meantime, if you have questions, please contact admin@flagshipsoftware.com or support@flagshipsoftware.com.



iAddress™ Web Demonstrations!

Flagship Software continues to offer Web Training!

If you are a new customer, would like a refresher course on *iAddress*™ or if you have new hires, please contact Carolyn at 1-866-672-0007 ext. 1 or <u>carolyn@flagshipsoftware.com</u> to schedule a web session.



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